



The **GTM**
GREATER TUBATSE
MUNICIPALITY

South Africa's first democratic platinum city

GREATER TUBATSE MUNICIPAL 2016/17 IDP PROCESS PLAN

ACTIVITY	RESPONSIBLE OFFICIAL/ OFFICE	TIME SCHEDULE
PHASE 1: ANALYSIS PHASE		
Tabling of schedule outlining deadlines	MM's Office	July 2015
Establishment of committees	MM's Office	August 2015
Compilation of existing information	MM's Office	September 2015
Community and stakeholder analysis	MM's Office	September 2015
Reconciling existing information and community stakeholder information	MM's Office	September 2015
Spatial analysis	ELD	November 2015
Socio economic Gender differentiation	ELD	November 2015
Infrastructure and basic services information	Technical services and Community services	November 2015
Financial analysis	Finance Department	November 2015
Governance analysis	Community services; MM's office and Corporate services	November 2015
Institutional analysis	Corporate services	November 2015
Consolidation of priority issues	MM's Office	November 2015
Submit status quo analysis to council for adoption	MM' office	November 2015
PHASE 2 : SRATEGIES		
Vision	All	December 2015
Working objectives	All	December 2015
Strategic guidelines	All	December 2015
PHASE 3: PROJECT PHASE		
Formulation of IDP steering committee	MM's office	January 2016
Establishing preliminary budgets	All	January 2016
Setting indicators for objectives	MM' s office	February 2016
Costs/budget estimate for financing	All	February 2016
PHASE 4: INTEGRATION PHASE		
Integrating projects and programs	MM's office	February 2016
Integrating Sector departments plans and projects	MM' s office	March 2016
Development of performance management indicators	All	March 2016

PHASE 5: APPROVAL PHASE		
Adoption of Draft 2014/15 by Council	Council	March 2016
Submission of Draft to District; Province and National Government for comments	MM' s Office	April 2016
Providing opportunity for comments by Public	Community services and MM's office	April 2016
Providing opportunity for comments by IDP representative forum	MM' s office	April 2016
Incorporating comments into the Draft document	MM's office	May 2016
Submit public participation report to council	MM' office	May 2016
Adoption of Final 2014/15 IDP by council	Council	May 2016
Submission of Final 2014/15 IDP to District; Province and National	MM's office	June 2016